## FOCUS: BUSINESS ANALYST

Opportunity with an industry leader that will benefit from proven ability in

- ~ Risk Assessment and Analysis ~ Project Management ~ Report Preparation and Review ~ ~ Communication and Coordination ~ Data validation and documentation ~
- Result-driven, high-energy professional with experience in preparation and presentation of internal audit reports, auditing commercial loans' transactions, and working with C-level decision makers
- Possess an aptitude for understanding businesses' needs and working towards delivering valuable solutions
- Motivated team player with a passion for analysis and the ability to interact with a diverse population of people at a variety of organisational levels
- Quick learner with a keen eye for detail and the ability to work within aggressive timelines
- <u>Computer Skills:</u> MS Office Applications; <u>Languages Known</u>: English, Hindi, and French

### PROFESSIONAL EXPERIENCE

DELOITTE INDIA, Mumbai, India (One of the 'Big Four professional services firms.)

#### **RISK CONSULTANT**

- Independently prepared internal audit reports on clients' business functions such as marketing, business development, manufacturing, quality assurance, and cash cycle – the reports were reviewed by clients and presented to senior management team of Deloitte
- ♦ <u>Key Clients</u>: United Nations Development Program, Red Bus Company, ABC Plastics Company, and Alpine Foundation for the Advancement of Science

#### RSM ALBAZIE & CO., Kuwait

Jun 2013–Nov 2013

Aug 2012–Sep 2012

(Member of RSM network, the sixth largest network of independent accounting and consultancy firms.)

### COMMERCIAL LOAN AUDITOR (contract)

- Reviewed reports of current and recently closed consumer and instalment loans, ensuring that information was accurate and in compliance with Central Bank of Kuwait's regulations
- Important member of one of the most productive teams, auditing ~120 loans per day

# PROTIVITI, Mumbai, India

(Protiviti is a global consulting firm.)

### INTERNAL AUDIT INTERN

- Authored a well-received report
- Successfully audited real estate companies and clients' anti-money laundering departments

### OTHER EXPERIENCE

- Multilingual Moderator and Community Manager, Emoderation Ltd., online work, 2010–Present
- Medical Records Clerk, Salam International Hospital, India, 2007

## EDUCATION

Bachelor of Science (B.Sc.) ~ Business and Management Studies (2013)

University of Salford, Salford, UK

<u>Other:</u> Setup and managed "Business Abo", a non-profit consulting firm to enhance efficiency and implement good business practices in micro and new businesses in India

Nov 2013–Present